

Ashby Library Board of Trustees  
Meeting Minutes  
Thursday October 26, 2012

**Call to Order: 7:12 p.m.**

Present: John Mickola, Michelle Thomas, Doug Leab, Anne Manney, Martha Morgan, Tiffany Call, Hanae Olmstead, Dave Jordan (half way through meeting), Library Director Mary Murtland

**Secretary's Report:** No meeting in August (no quorum). **MOTION** to accept minutes from September meeting, seconded, U.A.<sup>1</sup>

**Treasurer's Report/ Scholarship Committee:**

Will wait until next month for scholarship award approval. Scholarship \$ available this year: \$3,629. **MOTION** to approve up to \$3,629 for scholarships, seconded, UA.

Quarterly report: no great improvements in interest earnings. Marston Funds to be handed over to the Community Foundation of North Central Massachusetts – is still in probate court.

\$196 in Coates Fund for FY13. To be used for non-fiction books. **MOTION** to approved use of \$196.00, seconded, UA.

Francis Marston General Fund –can be used for anything- \$315.00 available.

Expense report update: doing well for 1/3 into the FY.

**MOTION** to accept Treasurer's report, seconded, UA.

**Library Director's Report:**

Sad to hear that Angela gave her two-week notice this week. We all wish her well in her new position in Fitchburg. Chris Ewald will pick up the extra hours.

Pumpkin Festival: Friends were happy with the outcome. Book sale made \$300.

Mary M. got a quote from Peg & Beam (Mark Haines) to restore the narrow windows in young adult area. \$112 for each window – worst case scenario, \$30- best case. There is one broken window. Should have that repaired as it lets out heat.

Mary uses the narrow windows to let fresh air into the building. Would like them functioning.

**MOTION** to use the Francis Marston General Fund to repair the windows; \$315 appropriated. Seconded, UA.

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<sup>1</sup> U.A.: Unanimous Approval.

Insulated curtains were nixed at the FUND meeting – too expensive (\$1,500).

Meeting Room Policy Draft and Meeting Room Reservation Form – **MOTION** to approve both for a second time. Seconded, UA. Final approval.

Dave J. picked up more computers. Will have more for the teen volunteers.

Suggest letter of thanks to Angela. Will also wish her well on her last day, Sat. Nov. 3<sup>rd</sup> at 10:30am.

Furnace to be cleaned November 6<sup>th</sup>.

Plan for Edwin Chapman Service Award and Volunteer Appreciation Day/ Night to be discussed at next meeting.

Adjourn 8:10 pm

Submitted by

A handwritten signature in blue ink that reads "Martha A. Morgan". The signature is written in a cursive style with a long, sweeping underline.

Martha Morgan, Secretary